

Clerk to Parish: Tracy Smith, 28 Burnardsfield Road, Colyton, Devon EX24 6PF
Tel: 07792302318. Email: southleighparishclerk@gmail.com

I hereby give notice of a meeting by Southleigh Parish Council and summon Members to attend on **Wednesday 8th December 2021 at 8.00 pm** at Scruel Barton Meeting Room, Southleigh – this venue has been selected as the Parish Hall is unavailable to the council, as a booking was already given to Hire the Parish Hall, for the date and time, of our council meeting.

Members of the public are most welcome to attend and to make representation, ask or answer questions and give evidence on the any item on the agenda before the commencement of the meeting. Each member of the public is entitled to speak once only. The maximum time allowed for public participation will be 5 minutes. Members of the public should contact the clerk.

AGENDA

- 1.** To receive and acknowledge apologies.

Schedule 12 of the Local Government Act 1972 requires a record to be kept of the Members present and that record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk, as it is usual for the grounds upon which are tendered to also be recorded. Under Section 85 (1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are acceptable.

- 2.** Public Forum.
- 3.** To agree any items to be discussed after the public, including the press have been excluded.
- 4.** **Planning Application 21/3052/FUL Mr & Mrs Guest, Glebe House, Southleigh**
- 5.** Possible change of venue, for future planning meetings.
- 6.** **Any Other Business**

Meeting Closed