

## Southleigh Parish Clerk

Clerk: to Parish Council: Tracy Smith, 28 Burnardsfield Road, Colyton, Devon, EX24 6PF  
07792302318. Email: southleighparishclerk@gmail.com

These are UNSIGNED COPY of minutes.

They will be signed at the next face to face meeting in due course

### MINUTES OF THE SOUTHLEIGH PARISH COUNCIL meeting held on Wednesday 10<sup>th</sup> March 2021 at 8.10pm by Zoom.

Present Tracy Smith (Clerk), Cllr John Reed (Chairman), Cllr David Selway (Vice Charman)

Cllr Karen Luff, Cllr Claudine Bread, Cllr Andrew Foxwell and Cllr Helen Parr (EDDC).

1. To receive and acknowledge apologies. **Cllr Martin Shaw (DCC)**
2. Declaration of Interests: In accordance with the Code of Conduct, members are invited to declare any personal or disclosable pecuniary interests; including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at East Devon District Council within 28 days of the change. **Cllr David Selway declared pecuniary interest in the planning application. He will be excluded from point 7 of the agenda and placed in the waiting room while the other councillors discuss the planning application.**
3. Minutes of the Parish Meeting held on 4<sup>th</sup> November 2020 and 17<sup>th</sup> February 2021 were approved and both will be signed at next face to face meeting.
4. To agree any items to be discussed after the public, including the press have been excluded.  
**NONE**
5. Public Forum. **NONE**
6. Financial Matters:
  - a) To approve the following payments:

Payments due	Description	Amount	Due date
Clerk February 2021 14 hours	Salary	£175.00	
Payments for pre-authorisation			
Clerk Software	Expenses	£5.99	

It was proposed that as the clerk was paid last month and is normally paid on a bi monthly basis that February's payment of salary would be paid at the next meeting in May 2021 as would March and April 's salary. Proposed by Cllr Andrew Foxwell and seconded by Cllr Claudine Beard.

b) Petty Cash

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Petty Cash	stands at	£7.77 as of 10/3/21
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7. Planning Applications: 21/0488/ FUL – Rye Errish, Southleigh, EX24 6JB  
Councillors considered the application and unanimously supported the plan. **ACTION: CLERK**  
to advise EDDC Planning Department.
8. To accept any relevant correspondence:  
Notification of a road closure: Road past, Scrue Barton Farm, Southleigh Lane EX24 6SA 5<sup>th</sup>  
May to 7<sup>th</sup> May 2021.  
**Accept Reports from the following:**  
Cllr Helen Parr report will be sent to Clerk and then distributed to Councillors by email.  
**No other correspondence had been received.**
9. Matters arising
- a) UK2. Is the Domain Host for Southleigh.net. Renewal payment is due in July. This item  
will be discussed at the next meeting.
- b) New Clerks Employment Contract. Cllr John Reed to liaise with Clerk regarding this.
- c) Highways  
David Selway commented that the road by Rye Errish had been repaired since last  
meeting. Thanks to Cllr Martin Shaw.  
Cllr Claudine Beard acknowledge the road repairs in the village, that had been  
carried out since the last meeting and asked when the road repairs to Blackacre  
Road area were to be carried out.  
Cllr David Selway reported that there was no contact from Steve Kelly as yet.
- d) Thank you gift  
Cllr Karen Luff confirmed that the thank you gift and card were ready to be presented to  
Kathryn Thompson former Parish Clerk.  
Cllr John Reed stated that the Zoom meetings are going well and that all further meeting  
should be considered to be held this way, except for the AGM.
10. Date of next meeting. AGM. Wednesday 19<sup>th</sup> May at 7.45pm. Hopefully in the  
Parish Hall, if Covid restrictions have been lifted. If not, then the carpark again weather  
permitting.  
Meeting Closed at 8.45pm

Signed: ..... Dated: .....