

SOUTHLEIGH PARISH COUNCIL

Clerk:  
Kathryn Thompson  
5 Hillside,  
Southleigh,  
Devon  
EX24 6RZ

1<sup>st</sup> July 2020

Dear Parish Councillors and Members of the Public,

Councillors are summoned and members of the public are invited to attend the Council Meeting of Southleigh Parish Council, to be held at **Southleigh Village Hall outdoor area on Wednesday 8th July 2020 at 8pm** to discuss the following matters

Kathryn Thompson  
**Southleigh Parish Clerk**

**AGENDA**

1. To receive and acknowledge apologies
2. Declaration of Interests: : In accordance with the Code of Conduct, members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at East Devon District Council within 28 days of the change.
3. Minutes of the Parish Council meeting held on 13<sup>th</sup> January 2020 to be approved and signed.
4. To agree any items to be discussed after the public, including the press have been excluded
5. Public Forum
6. Vacancy for Parish Councillor
7. To discuss and approve revised policies including
8. Financial Matters:
  - a) To approve the following retrospective payments:

Mrs Kathryn Thompson	Salary for January and February 2020	CHQ	£182.40
Mrs Kathryn Thompson	Reimbursement for Microsoft Office payments	CHQ	£11.98
Mrs Kathryn Thompson	Salary for March and April 2020	CHQ	£224.80
Mrs Kathryn Thompson	Reimbursement for Microsoft Office payments	CHQ	£11.98
HMRC	P30	CHQ	£74.40
  - b) To approve the following payments:

Mrs Kathryn Thompson	Salary for May and June 2020	CHQ	£275
Mrs Kathryn Thompson	Reimbursement for Microsoft Office payments	CHQ	£11.98
HMRC	P30	CHQ	£72.40

Any other payments that arise between this agenda being distributed and the meeting
  - c) To acknowledge receipt of payments
  - d) To discuss and approve AGAR

9. Planning applications: a) to discuss any planning applications dealt with during the lockdown period.  
b) 20/1347/FUL Stubbhayne Farm, Southleigh EX24 6SD  
c) 20/1348/FUL Stubbhayne Farm, Southleigh, EX24 6SD
  
10. To accept reports and agree actions from the following:
  - a) County Councillor
  - b) District Councillor
  - c) Parish Councillors
  
11. To accept any relevant correspondence
  
12. Any other business
  
13. Date of next meeting

**Please note that this meeting will be held outside the Village Hall and everyone will be asked to observe current social distancing regulations.**

**Markers will be put in place for chairs to be placed upon and these markers must not be deviated from. You must provide your own chair.**

**A risk assessment will be carried out in advance of the meeting.**

**No access to the hall will be granted at any point, for any reason.**

**If you or members of your household are exhibiting any signs or symptoms of Covid-19 or are isolating please DO NOT ATTEND.**

**If in the 14 days following the meeting you start with any symptoms then you must notify the Southleigh Parish Clerk in order that track and trace measures can be taken.**

**Face coverings are not compulsory but may be worn if you wish.**

**If the weather does not permit the meeting to be held outside and another suitable venue sought it will be postponed until a later date.**