

Clerk:  
Kathryn Thompson  
5 Hillside,  
Southleigh  
Devon  
EX24 6RZ

### **Southleigh Parish Council**

A meeting of Southleigh Parish Council was held on Wednesday 16<sup>th</sup> September 2020, at 8.00pm at Southleigh Village Hall.

### **Minutes**

#### **Those present:**

Cllr John Reed      Cllr Karen Luff      Cllr Claudine Beard

**In attendance:** Kathryn Thompson (Clerk), Cllr Helen Parr (EDDC) and Trudie Jenkins – Blue Chip Accounts, Internal Auditor.

1. **Apologies:** Cllr Martin Shaw.
2. **Declarations of Interest:** None received
3. **The minutes of the Parish Council Meeting on the 8<sup>th</sup> July 2020** were **approved** and signed as a true record.
4. **Items to be dealt with after the public, including the press have been excluded:** Councillors agreed that there were none.
5. **Public Forum:** None
6. **Financial Matters: To approve the following payments:**
  - a) **Payment of salary for Mrs K Thompson of £ 265.70**  
**Payment of Microsoft Office subscription to Mrs K Thompson of £11.98**  
**Donation to TRIP Community Transport of £20 was agreed**  
**HMRC payment was approved, Trudie Jenkins from Blue Chip accounts to confirm the amount due.**  
Councillors **approved** these payments
  - b) **A precept payment of £1250 was received into the bank account**
  - c) **The AGAR should have been submitted by the 31<sup>st</sup> August however due to extenuating circumstances this deadline was missed.**  
**The Internal Audit report was received by the Clerk and points will be actioned**  
Section 1 of the AGAR was approved and signed by Cllr J Reed and Cllr K Luff.  
Section 2 of the AGAR was approved and signed by Cllr J Reed and Cllr K Luff.  
Cllr J Reed declared that Southleigh Parish Council is not exempt from External Audit. This was agreed by Cllr K Luff and Cllr C Beard
7. **Planning Applications:** The following planning applications were discussed;
  - a) **20/1922/FUL** – Lees Farm, Southleigh, EX24 6SA
  - b) **20/1923/FUL** – Lees Farm, Southleigh, EX24 6SA
  - c) **20/1924/FUL** – Lees Farm, Southleigh, EX24 6SA

**d) 20/1925/FUL – Lees Farm, Southleigh, EX24 6SA**

No comments or objections were raised by Councillors.

**8. To accept reports and agree actions from the following:**

- a) Cllr Martin Shaw (DCC)** – Cllr Shaw's report was circulated by email prior to the meeting along with an update from the Traffic Group meeting.
- b) Cllr Paul Arnott (EDDC)** – No report was present at the meeting
- c) Cllr Helen Parr (EDDC)** – Reports distributed to Cllrs by email. At the meeting Cllr Parr gave an update on the situation with Seaton Hospital and Colyton Fire Station.

**9. To accept any relevant correspondence: A donation request was received from TRIP Community Transport.** The Parish Council previously donated and it was agreed that as we have no other form of public transport serving the village we will send a donation of £15. Councillors **approved** the request. **ACTION: CLERK** to advise TRIP and send the payment to them.

**An email from a member of the public requesting information of the location of a mill in the village a number of years ago has been received.** The exact location is unknown but it may have been at Scrue Barton. **ACTION: CLERK** to respond to email

**A letter was received from a member of the public asking for help with shopping and such like as they are living in a very isolated location with no transport.** Clerk has contacted the relevant authorities and the matter is in hand.

**10. Any other business:**

There is still the ongoing matter of debris falling out of the recycling lorry when the side flaps are not closed as they should be. Cllr Helen Parr will take the matter to the relevant authorities.

Cllr asked for information about what the structure is that has been built at Rye Errish House as a planning application doesn't appear to have been made. Action: Clerk to contact EDDC and find out what the situation is.

**11. Date of Next Meeting:** Wednesday 4<sup>th</sup> November 2020 at 8pm

Meeting closed 21:15 by Cllr J Reed.