

Clerk to Parish: Tracy Smith, 28 Burnardsfield Road, Colyton, Devon EX24 6PF
Tel: 07792302318. Email: southleighparishclerk@gmail.com

I hereby give notice of an Annual Parish Meeting of Southleigh Parish Council and summon Members to attend on **Wednesday 19th May 2021 at 7.45 pm** in Southleigh Parish Hall.

Members of the public are most welcome to attend and to make representation, ask or answer questions and give evidence on the any item on the agenda before the commencement of the meeting. Each member of the public is entitled to speak once only. The maximum time permitted for public participation will be 5 minutes. Members of the public should contact the clerk.

AGENDA

1. APOLOGIES

Schedule 12 of the Local Government Act 1972 requires a record to be kept of the Members present and that record form part of the minutes of the meeting.

Members who cannot attend a meeting should tender apologies to the Parish Clerk, as it is usual for the grounds upon which are tendered to also be recorded. Under Section 85 (1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are acceptable.

2. To accept reports from the following:

- a) Church
- b) Southleigh Fayre
- c) County Councillor
- d) District Councillor

3. To agree any items to be discussed after the public, including the press have been excluded.

4. Minutes

Minutes of the Parish Council meeting held on 21st April 2021 and 10th March 2021 to be approved and signed.

5. Date of next Parish Meeting

6. Close of Meeting

