

Clerk to Parish: Tracy Smith, 28 Burnardsfield Road, Colyton, Devon EX24 6PF
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Parish Meeting of Southleigh Parish Council to be held on **Wednesday 19th January 2022 at 8pm** in Southleigh Parish Hall.

AGENDA

Members of the public are most welcome to attend and to make representation, ask or answer questions and give evidence on the any item on the agenda before the commencement of the meeting. Each member of the public is entitled to speak once only. The maximum time permitted for public participation will be 15 minutes. Matters raised should be within the remit of the Agenda of the Council and with the prior permission of the Chair. Requests to speak should be received by noon of the day of the meeting, by the clerk.

1. To receive and acknowledge Apologies.

Schedule 12 of the Local Government Act 1972 requires a record to be kept of the Members present and that record form part of the minutes of the meeting.

Members who cannot attend a meeting should tender apologies to the Parish Clerk, as it is usual for the grounds upon which are tendered to also be recorded. Under Section 85 (1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are acceptable.

2. Public Speaking
3. Minutes of the Parish Council meeting held on 17th November 2021 to be approved and signed.
4. Declaration of Interest
5. Highways
6. Finance

Confirmation of submission of Precept for 2022/2023 the sum of £2750.00.

Payment to Clerk for Microsoft 365 November 2021 £5.99 and December 2021 £5.99

Total to be reimbursed £11.98

Payment of Clerk's wages for the month of November 2021 £296.95*

Payment of Clerk's wages for the month of December 2021 £166.05

*Includes 10-month payment of holiday pay £178.75 see payslip

Total payable in wages to clerk £463.00

Payment to DALC of £36.00 re Training in November 2021 for Clerk (see invoice)

7. Planning Applications. Nothing received.

8. Reports

- a) County Councillor
- b) District Councillor

9. Correspondence

10. AOB

11. Date of next Meeting

Meeting closes

Reminder for Members

In accordance with the Code of Conduct, members must declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting.

Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at East Devon District Council within 28 days of the change.