

Clerk:
Tracy Smith
28 Burnardsfield Road
COLYTON
Devon
EX24 6PF

These are UNSIGNED COPY of minutes.

They will be signed at the next face to face meeting in due course.

MINUTES OF THE SOUTHLEIGH PARISH COUNCIL MEETING HELD ON

Wednesday 17th February 2021 at 8pm by Zoom

Present: Tracy Smith (Clerk). Cllr John Reed, Chairman,
Cllr David Selway Vice Chairman, Cllr Karen Luff, Cllr Claudine Beard,
Cllr Andrew Foxwell,

Cllr Helen Parr (EDDC),
Cllr Martin Shaw (DCC).

1. To receive and acknowledge apologies for absence:
No apologies received.
2. Declaration of Interests: **None received.**
3. Minutes of the Parish Council meeting held on 4th November 2020 to be approved and signed.
It was stated that not everybody had read them, therefore it was agreed that they should be agreed and signed at the next meeting.
4. To agree any items to be discussed after the public, including the press have been excluded
Councillors agreed that there were none.
5. Public Forum: **None**
6. **Financial Matters:**
 - a). To approve the following payments:
Mrs Kathryn Thompson. CHQ £95.20 for salary for January 2021
Mrs Kathryn Thompson. Reimbursement for Microsoft Office payments CHQ £5.99

Proposed by: Cllr Claudine Beard & Seconded by: Cllr Andrew Foxwell.

Mrs Tracy Smith. CHQ £243.75 for salary for January 2021
Mrs Tracy Smith. Reimbursement for Microsoft Office 365 Payments CHQ £5.99
Mrs Tracy Smith. Reimbursement of monies paid out for stationery items £12.34. (receipts have been included).

Clerk confirmed that her training course with DALC were attended in her own time.

The Parish Council are paying for the cost of the courses, the sum incurred so far was £108.00.

Proposed by: Cllr Claudine Beard and Seconded by: Cllr David Selway.

Cllr John Reed and Cllr Karen Luff will sign the cheques tomorrow.

It was reported by Clerk, that Petty Cash is holding the amount of £9.97. **It was suggested that the sum of £30.00 should be given to Clerk to hold as Petty Cash. Proposed by: Cllr Karen Luff and seconded by: Cllr John Reed.**

Cllr John Reed informed all, that a cheque for £96.00 payable to MTD issued in November 2020 may have to be cancelled as it had not been received by MTD and had not be presented to the bank. **It was agreed by all that another cheque would be written and sent asap.**

b) To acknowledge receipt of payments: **No payments received**

c) To review bank statements: **The bank account stands at £3882.30**

7. Planning applications: to discuss any planning applications received.

21/0061/FUL Virtues Vineyard, Southleigh, Devon EX24 6JA

The councillors were concerned that the above property, could have a preservation order on the building, also it was stated that the property used to have a chapel. Clerk is to make enquires with Planning Dept at EDDC regarding this.

8. To accept reports and agree actions from the following:

a) **Cllr Martin Shaw (DCC)** – Cllr Martin Shaw reported

The next Council Budget meeting would be discussing the increase to Council Tax for the next year – to enable funding for Social Care.

Highways

Discussion about various state of some of the roads around the village and repairs carried out that were deemed unneeded. The roads needing attention were (Village Hall Road to Glebe Farm, Hangman Stone, Rye Errish) and potholes by J M Williams & Son farm

It was suggested that Cllr Martin Shaw will contact Steve Kelly (highways engineer) to arrange a meeting with Cllr David Selway and Cllr John Reed to inspect the above roads.

The wall by the stream (near J M Williams & Son farm) is becoming a H & S issue, it was agreed that Steve Kelly would need to view the site urgently as it was County Council Land.

b) Cllr Helen Parr (EDDC) - Cllr Helen Parr Reported

EDDC Finance Department, Business & Residents Covid Virus were offering a Community Fund, grants for parishes to make improvements to a community run a building. Cllr Helen Parr will send the Clerk the relevant information. Clerk then can forward it on to the parish hall committee.

District Council Revise Plan for Development next 10 years plus. All parish councils are invited to complete the online questionnaire. Clerk to send everyone a copy.

- 9. To accept any relevant correspondence: Covid Community Effort. 23 February 2021 starts at 5pm and should finish by 7pm**
- 10. Any other business: Congratulations were given to Clerk (Tracy Smith) for arranging the first Zoom Meeting.**

'Thank you gift'

**It was suggested that thank you gift for Mrs Kathryn Thompson should be arranged.
£30.00 gift voucher from Otter Nurseries was proposed by
Cllr Claudine Beard and seconded by Cllr Andrew Foxwell.**

- 11. Date of next meeting: AGM of the Parish Council to be held on Wednesday 19th May 2021 at 7.30 pm**

Meeting closed at 8.55 pm by Cllr John Reed.