

Clerk to Parish: Tracy Smith, 28 Burnardsfield Road, Colyton, Devon EX24 6PF
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Parish Meeting of Southleigh Parish Council to be held on **Wednesday 14th July 2021 at 8.05 pm** in Southleigh Parish Hall.

PRESENT: Cllr J Reed, Cllr C Beard, Cllr K Luff, Cllr A Foxwell and Cllr D Selway

MEMBERS OF PUBLIC: None

PRESS: None

CLERK IN ATTENDANCE: T Smith

1. To receive and acknowledge Apologies

Cllr Helen Parr and Cllr Marcus Hartnell

Schedule 12 of the Local Government Act 1972 requires a record to be kept of the Members present and that record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk, as it is usual for the grounds upon which are tendered too also be recorded. Under Section 85 (1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are acceptable.

2. No members of the public present
3. Minutes from the last meeting held on 16th June 2021 were signed.
4. Declaration of interest: None
5. Highways

Meeting scheduled for 26th July in Marshlands Centre, Seaton Cllr Reed asked for someone to represent the village, it was agreed that Cllr Selway and Cllr Beard will attend the meeting.

Action: Clerk is to contract Highways to inform them of the state of some roads, mainly:

- i) The Bridge on Southleigh Hill

POTHoles

Cllr Beard reported that she had spent 3 hours reporting on (local council portal on the web site) the potholes needing attention on Blackacre Lane. Cllr Beard continued that a few days later, that some of the reported area, had now had work carried out and had been repaired.

FIBRE (Broadband)

Fibre meeting is now scheduled to take place in October 2021.

OVER HANGING TREES

Areas in the village have several overhanging trees, that need urgent attention,

- ii) Southleigh to Blackbury Camp
- iii) Ottery St Mary to Southleigh (pass old Wildlife Park)
- iv) Southleigh Parish Hall to Top Ball Hill, Farway
- v) Blackbury Camp to Weekend Hayne

It is felt that with inclement weather, there is the potential of trees being brought down and blocking emergency service access to the village. Cllr Foxwell had raised this issue with Tim & Jack Chichester to no avail.

Action: Clerk to contact Highways to arrange for this work to be carried out.

Action:

The road between Heath Hayne Farm and the Hedge.

Clerk to Defer writing to Colyton Parish Council until September 2021.

6. Finance

Reclaim of VAT from July 2020 to March 2021 was submitted in June 2021.

Bank reconciliation for June 202, reconciliation form was approved and signed by Cllr Reed and Cllr Luff.

Approved payments for July 2021

Payment to Clerk for £19.19 (for payment to UK2) – southleigh.net renewal £15.99 + £3.20 (taxes)

Payment to Clerk for £5.99 (for missed Microsoft 365 April payment)
Payment to Clerk for Microsoft 365 May and June £11.98
Payment to Clerk for £40.00 (for payment to ICO) – GDPR/Data Protection Act 2018

Total amount to be reimbursed to clerk £77.16

Payment of Clerk's wages for the month of May £150.00

Payment of Clerk's wages for the month of June £180.00 was deferred so that correct holiday pay can be calculated.

Payment for Hall Hire £20.00 (cheque was written tonight) council will re assess the costs involved in 12 months' time.

AGAR

part 2, email received by clerk day before meeting. Council was given the option to be Exempt from Review and decided to do so. The Certificate of Exemption AGAR 2020/21 Part 2 was signed by chairman and RFO and will be sent to PKF Littlejohn as requested. The exemption form will be uploaded on to the Southleigh web page in due course.

7. Planning Applications: None

8. Reports

- a) County Councillor
- b) District Councillor

No reports given as both councillors were not present.

9. Correspondence

Email from Hall committee requesting a yearly contribution of £40.00 for defibrillator was approved and a cheque will be written at the end of the meeting, clerk to inform hall committee of the donation.

DALC newsletter re planning event for 2022. Queen's 70 years of Regn.
Clerks & Councils Direct Magazine, source of information of commemorative mugs to Order. It was decided that commemorative mugs should be given to children of the village up to the age of 18 years.

Cllr Luff will lead this task and report back to the council in the September meeting.

Any other business

Cllr Beard informed all present that she had sourced items for the London Bridge Protocol and will submit the receipts in due course.

It was reported that the noticeboard needs to be de-cluttered, Cllr Luff has offered to perform this task in due course.

Defibrillator Training for new users will need to be arranged Cllr Reed to make inquiries.

Cllr Beard mentioned that a milk tanker had been observed travelling on the road “way to fast” and that during the summer months could easily cause a fatality in the village. Cllr Reed will speak with the drivers of the tankers.

10. Date of next Meeting

Wednesday 15th September 2021 at 8.00 pm

Meeting closed by Cllr Reed at 9pm

Signed Date